



Welcoming all to encounter Jesus, grow as disciples, reach out in faith and service.

St. Anne's Roman Catholic Church, Diocese of Saskatoon, Saskatchewan seeks a full time (37.5 hours/week) **Children's Ministry Coordinator** to start in March of 2024.

This is a **temporary position** covering a maternity leave (approximately one year).

Job Overview

Work with the children of Saint Anne's and their parents to help them encounter Jesus, grow in relationship with him, and find a home in this parish.

Job Responsibilities

The main areas of responsibility for this position are to:

- Lead sacramental preparation for children receiving their First Reconciliation and First Communion and for older children entering the Catholic Church.
- Provide faith experiences for children aged three to grade five, such as Vacation Bible School and ministry programming throughout the year.
- Visit classes in the five elementary schools connected to Saint Anne's in order to help those students grow in faith and become more involved in the parish.
- Be a voice for children in the parish.

Coordinator reports to St. Anne's pastor and is expected to work with Staff Team and volunteers in living out the Vision and Values of Saint Anne's Parish. Must collaborate well with permanent Children's Ministry Coordinator to ensure smooth transitions at beginning and end of maternity leave.

Job Requirements

Must be able to work flexible hours including occasional evenings and weekends, reach and engage volunteers, use computers and A/V technology, actively take part in meetings, and be comfortable working with people of various ages. Relationship with Christ and his Church, and heart for parish ministry and parish renewal are essential. Training in Catholic theology, ministry, spirituality, and liturgy is an asset.

Salary and Benefits

Salary commensurate with education and experience as per the Diocese of Saskatoon pastoral salary grid.

Application Requirements

Applicants must provide a cover letter, resume, and contact information for their pastor and two additional references by email to ehickey@rcdos.ca. Upon receipt, we will send you a job description and application form. Application is considered complete when we receive completed application form. Application deadline is February 5.

For more information contact Erin Hickey at 306-931-4700 or visit www.saintannes.ca.