
Welcoming all to encounter Jesus, grow as disciples, reach out in faith and service.

Parish Pastoral Council Minutes

Thursday, September 10, 2026 @ 7:00

Attendance

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| ☒ Father Greg Roth | ☒ Dean Schmidt (Year 5) |
| ☒ Father Jacques Kouassi | ☒ Devin Hucul (Year 2) |
| ☒ Brett Berry (Chair) | ☒ Heather Hickey (recording secretary, staff) |
| ☐ Kirk Haan (Past Chair) | ☒ Maria Ong (1 st year) |
| ☒ Bronwynn Cutts (Year 6) | ☒ Noel Ong (1 st year) |
| ☒ Julian Kerr (1 st year) | |

Introduction

1. Opening prayer.
 - *Sunday Gospel reflection and sharing from Matthew 18:21-35*
2. Member check-in and time to get to know one another.
 - *Introduction of new members*
 - *Brett will be introducing "forced fun" at our meetings going forward.*
3. Approval of previous meeting minutes and matters arising.
 - **ACTION ITEM:** *from last meeting: Dean will follow-up with his brother re: Church merch. Dean will do this ahead of the next meeting.*
 - **Fr Greg moved to adopt minutes as presented. Bronwynn seconded. Motion passed.**
4. Agenda review and approval.
 - *Added years on list for attendees, updated attendee list to include Maria and Noel and Fr Jacques*
 - *Add "Other Business" section to end of agenda*
 - **Bronwynn moved to adopt the agenda as amended. Dean seconded. Motion passed.**

Main goals

1. Set council meeting dates for the remainder of the 2026–2027 council year.
 - *Meetings scheduled for the 1st Thursdays of the month at 7pm*
 - *October 1 (In Hall due to booking conflict)*
 - *November 19 (November 3 is priest study day)*
 - *December 3rd: Christmas party*
 - *January 7th 2027*
 - *February 4th*
 - *March 4th*
 - *April 8th*
 - *May 6th: Check for a conflict with the Bishop's Dinner before confirming the date.*
 - *June 3rd: Wind Up*

2. Discuss the mission and vision of the Parish Council.
 - *Fr Greg provided an overview of the importance of PPC.*
 - *It is less of a legal decision-making body and more of a consulting body. It is meant to help priests get a pulse on the broad parish community to reflect what the parish needs. Eyes and ears of the parish. As broad and representative as possible of the community. Reflect what the parish needs.*
 - *Place to share vision for the parish. We can dream big here – idealistic. Where are the people at physically and otherwise.*
 - *Occasional need for more formal governance (for example, when putting forward a government proposal for Refugee sponsorship).*
 - *See leadership section on the website for the bishops' guidelines*
3. Decide who will represent the Parish Council on the Finance Council.
 - *There should be a PPC member who sits on the FC meetings (they meet quarterly) so we can have a sense of the finance for the parish*
 - *Dean and Kirk have been going, but meeting times typically conflict with Dean's schedule. The FC meets on Wednesday at 5:30pm. Brett will try to be rep as long as it doesn't conflict with RCIA on Wednesdays.*
4. Discuss potential vice chairs this year as part of succession planning.
 - *Chair/Vice Chair are typically three-year commitments: 1 year vice chair, 1 year chair, and 1 year as past chair.*
 - *Brett nominates Devyn as vice chair.*
 - *PPC will vote on Vice Chair at our next meeting*
5. Review council members' responsibilities.
 - *Chair and vice chair meet with priest to make agenda*
 - *Chair sends emails/communications*
 - *Vice Chair organizes the election of new members around AGM*
 - *Past Chair acts as a consultant to chair*
 - *Secretary (staff delegate) prints agenda/minutes, takes minutes, posts meeting minutes in church and on website*
 - *Members at large attend meetings, present/visible in the parish community as PPC reps, occasional announcements at Mass*
6. Discuss whether additional council members need to be recruited.
 - *General guidelines are 5-10 members on PPC. Diocesan guidelines are 4-15.*
 - *Fr Greg is happy with the current size of the PPC.*
 - *The PPC should always consider potential new members. The goal is to have a diverse group.*

Other Business

1. Hall Rental Info

- *Bronwynn would like increased visibility of hall rental info on website.*
 - **ACTION ITEM:** *Heather passed this request on to the hall manager and office coordinator.*
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2. St Anne Feast Day celebration update

- *Fr Greg provided an update. This year it was combined with Fr Prosper's farewell.*

3. Special Feast Masses

- *Request a schedule for these special feast days to be clearly posted on the website.*
- **ACTION ITEM:** *Heather passed the request for Feast Day Masses to be clearer to the hall manager and office coordinator.*
- *When a major feast falls on a Monday or Saturday (when we don't have daily Mass), we typically have those Masses at 8:30am*

4. Staff Update

- *Alexia George returned to Children's Ministry from her maternity leave.*
- *Two seminarians in the diocese are doing their pastoral year this year. Matthew Witzany is serving at Holy Family. Fr Greg intends to invite him to our celebrations throughout the year. Huy Lei is serving in Unity, SK, with Fr Matthew.*
- *The diocese will have a parish vocation team at the parish this year. Fr Greg will be bringing more details in the coming months.*

5. PPC Update

- **ACTION ITEM:** *Send Heather headshot and Mass time for PPC poster.*

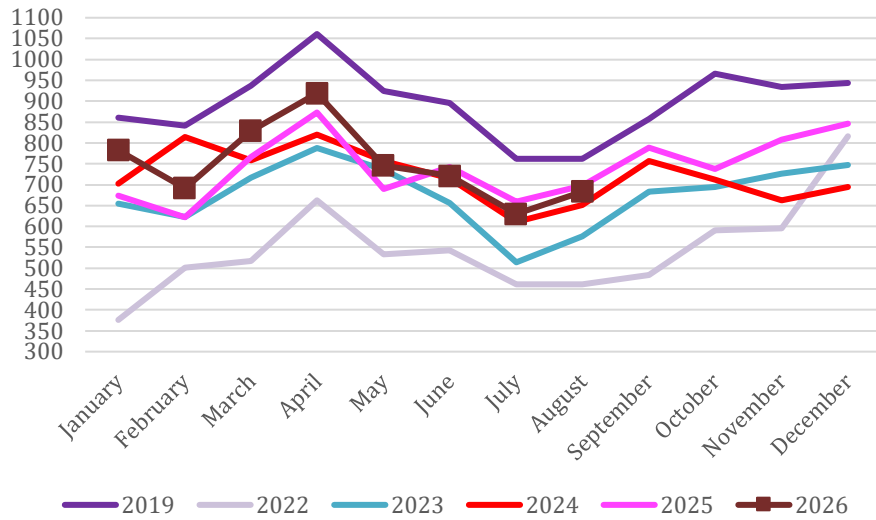
6. Ministry Updates

- *We will continue promoting ministries at Mass. Our Stewardship Sunday will be in November. Leading up to the weekend, we'll be having different people sharing ministry testimonies.*
- **ACTION ITEM:** *Heather will print the ministries poster for the Welcome Area*

Closing

1. Review action items and responsibilities.
2. Confirm the next meeting date.
3. Closing prayer.
4. Adjournment
 - *Meeting adjourned at 8:33pm*

Average Mass Attendance



	2019	2022	2023	2024	2025	2026
January	861	376	655	702	673	783
February	841	502	623	815	622	692
March	938	517	717	758	766	829
April	1061	663	788	820	873	919
May	925	533	736	757	690	746
June	895	542	656	716	742	721
July	762	461	514	611	660	630
August	762	462	576	651	698	684
September	857	483	684	756	788	
October	966	591	695	712	737	
November	934	596	726	663	808	
December	944	816	747	694	847	
Average	895	545	676	721	742	751

5pm	183
9am	256
11am	212
7pm	124